**PFS: Sustainability Plan**

**Use the below Sustainability Categories to complete the chart and begin to assess and plan sustainability. Add lines where needed.**

**Organizational Capac**ity: Assure that the community agencies, organizations and institutions have adequate internal organizational capacity to achieve positive outcomes.

* Action 1-**Develop Administrative Structures and Formal Linkages** that support comprehensive, collaborative evidence based strategies to achieve and sustain targeted reductions in substance using behaviors.

Examples: MOUs, Organizational Charts, etc.

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| *List Tasks/Goals* | *When will this be accomplished and Who will work on this?* |
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* Action 2-Adopt Supportive **Policies and Procedures** that allow community agencies, organizations and institutions to respond as data indicates.

Examples: Orientation Manual

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| *List Tasks/Goals* | *When will this be accomplished and Who will work on this?* |
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* Action 3-Secure Diverse **Resources** (human, technical, physical and financial) that support the prevention system

Examples: Adequate Staff, Funding

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| *List Tasks/Goals/Resources Already Gained* | *When will this be accomplished and Who will work on this?* |
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* Action 4-Acquire Appropriate **Expertise** that enables the system to prioritize, plan for and carry out evidence based strategies to reduce substance use/abuse and its consequences

Examples: Knowledge of data collection methods

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**Effectiveness**: Assure effectiveness and alignment of the prevention system to produce positive outcomes.

* + Action 5-**Quality and Accountability**: Assess implementation quality to ensure that it is fully documented through careful process evaluation and addresses the fidelity of service delivery and/or any adaptations made.

Examples: Assure strategy matches cultural characteristics of population

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* + Action 6-**Effectiveness**: Assure that the strategy being implemented is documented as effective for achieving the desired outcomes.

Examples: Work with an evaluator

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* + Action 7-Assess the **Reach and Alignment** of the strategy to ensure that it align culturally and otherwise with the targeted population and is delivered to an adequate number of people in order to achieve the community outcomes desired.

Examples: Conduct a gap analysis

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**Community Support**: Cultivate community support for the prevention system and its positive outcomes.

* + Action 8-Develop and nurture positive **Relationships** among all key stakeholders to create a system of awareness and support in which all interested parties share mutual trust and a willingness to work together strategically.

Examples: Invite key stakeholders to meetings and involve them in decision-making process

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* + Action 9-Turn stakeholders into system leaders and **Champion**s who advocate for policies and actions both within the system and throughout the community that supports their long-term strategic outcomes.

Examples: Recognize key stakeholders for contributions in newspaper

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* + Action 10-Encourage **Ownership**: We tend to value that which is ours and are more likely to sustain that which we value.

Examples: Involve key stakeholders in implementation process

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