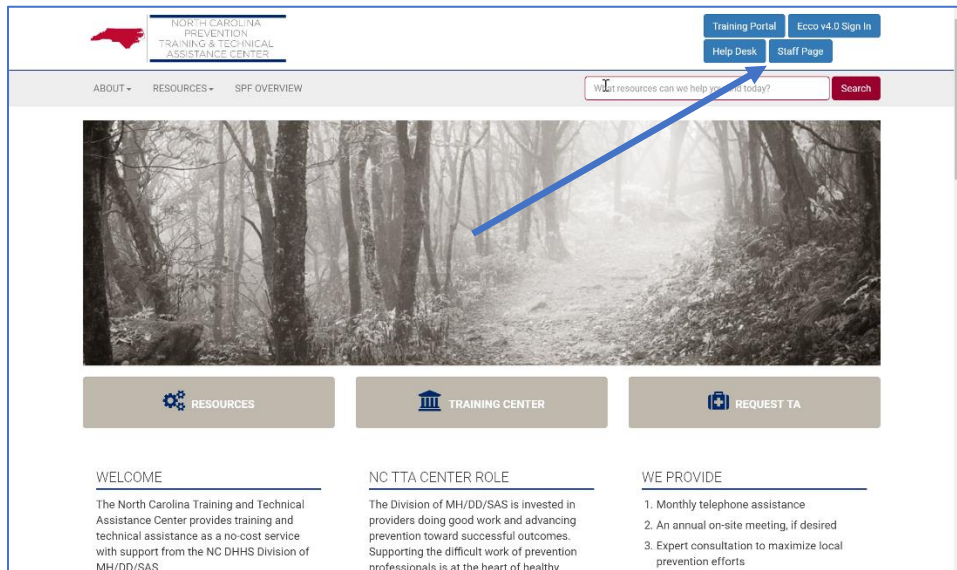
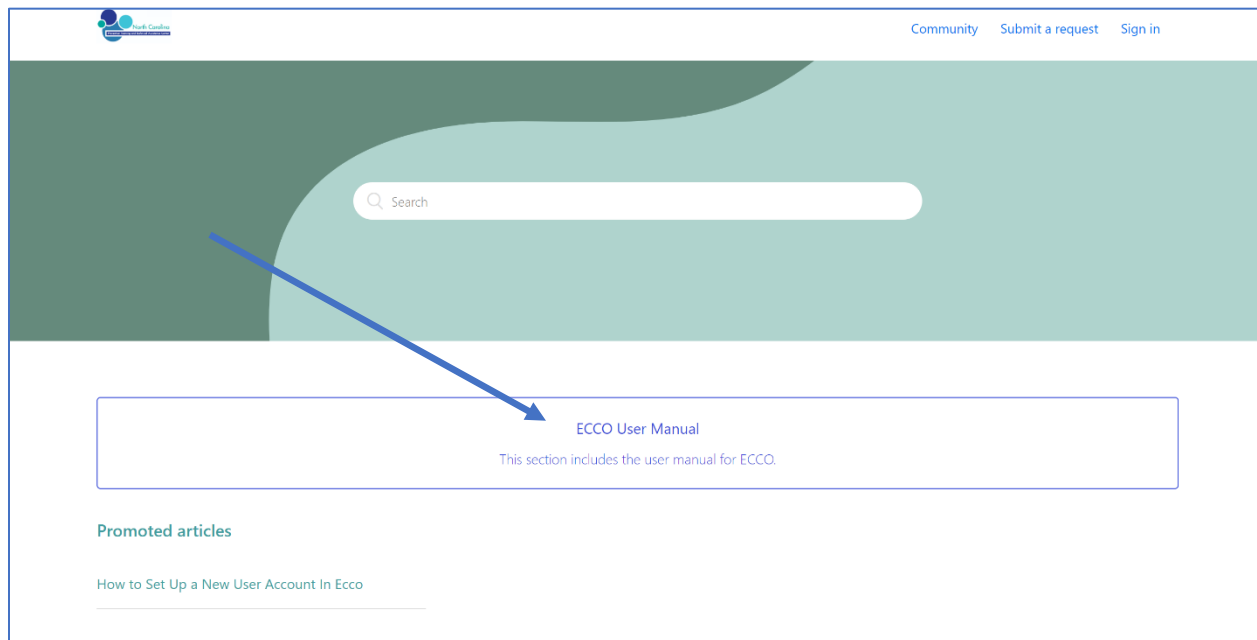


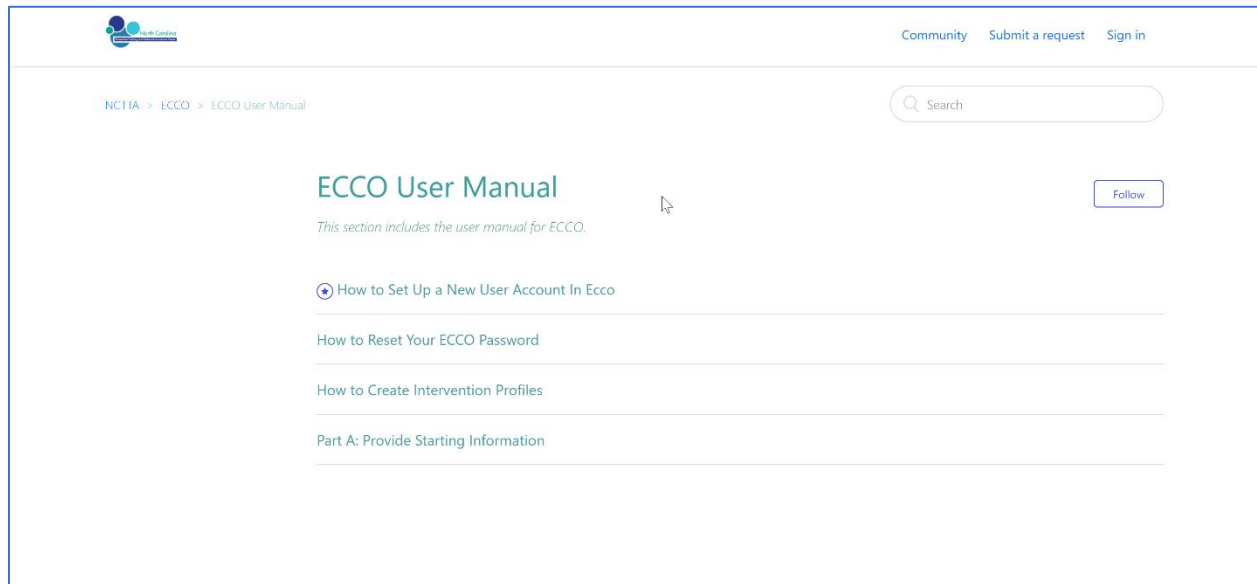
Visit the new and growing NCTTA ECCO Help Desk via [ncpreventiontta.org](http://ncpreventiontta.org)!



After clicking on Help Desk, users will see a new Online Help Portal  
Click on ECCO User Manual



After clicking on ECCO User Manual, a listing of ECCO Articles will appear. These articles include text, photos and video tutorials.



The entire ECCO Manual will be added in coming weeks along with several other improvements such as enhanced search features to help locate need information.

What types of support resources do you need to support work in ECCO?

Let us know!



# Example ECCO Support Article

## Articles in this section

How to Set Up a New User Account In Ecco

How to Reset Your ECCO Password

How to Create Intervention Profiles

Part A: Provide Starting Information

## How to Set Up a New User Account In Ecco

 **Jamie Edwards**  
20 days ago · Updated

Follow

### View a Video on How to Set Up a New User Account in ECCO

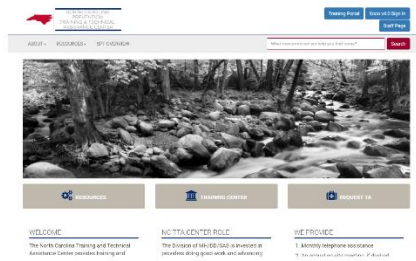


### Requesting an Ecco Account

Access Ecco from the North Carolina Training and Technical Assistance Homepage at [ncpreventiontta.org](http://ncpreventiontta.org). If you do not already have an Ecco Account, you may request one by following the steps outlined below.

#### Step 1

Access the NCTTA Website at [ncpreventiontta.org](http://ncpreventiontta.org) and click on Ecco Sign In



#### Step 2

From the Ecco Homepage choose Create An Account



#### Step 3

From the Create An Account Ecco Screen complete the following fields:

- First Name of the Account Holder
- Last Name of the Account Holder
- Preferred User Name of the Account Holder
- Telephone Number of the Account Holder
- Email Address of the Account Holder
- Primary Region Association of the Account Holders Agency LME/MCO.
- After clicking on the appropriate LME/MCO the next field will be populated by agencies that provide services in the selected region. Choose your Agency.
- If you serve more than 1 LME/MCO, please note that in Section 3: Notes of Administrator Section. Also, if you are associated with more than 1 agency, please add that in the notes section. If you are a LME/MCO, please choose your region and 1 agency, then list all others in the Notes section along with the words LME/MCO Representative.
- Click on Create a New Account.
- Email the North Carolina Training and Technical Assistance Help Desk at [nctta@ncpreventiontta.org](mailto:nctta@ncpreventiontta.org) to notify staff that a new Account Request was submitted. NCTTA will assist in the collection of other needed information and request account tracking.

